

BE BUSINESS ENGLISH



SKILLS LEARNED

Grammar	Listening	Writing
Vocabulary	Speaking	Pronunciation
Leadership	Critical Thinking	Presentation
Creativity		

YOUR GOAL

Excel in everyday business communication and develop a foundation for further studies and career advancement.

ADDITIONAL SKILLS LEARNED

- Read, write and discuss business topics
- Fine-tune communication skills
- Presentation and meeting preparation
- Use internet and computer applications to communicate your message

FUTURE OPPORTUNITIES

- Administrator
- Manager
- Teacher
- Entrepreneur
- Obtaining post-secondary degrees in business and related fields

ENTRY REQUIREMENTS

Please visit <http://studyssslc.com> for detailed entry requirements.

Students must have: either TOEFL iBT® 45-46, TOEIC® 550, IELTS 4.5, completed SSLC ESL-SF Level 3 or ESL-SC Level 6, any recognized international English language equivalency test score, or a pass on our Entrance Exam. No interview required.

EXIT REQUIREMENTS

70% average upon successful completion of all modules.

SSLC ADVANTAGES

- Learn the English vocabulary needed to describe basic business concepts and procedures
- Become a more effective communicator within a professional environment
- Learn how to negotiate, conduct meetings and communicate in a clear and assertive way in an English speaking environment
- Learn the English required to discuss current and important topics in business
- Participate in field trips and listen to guest speakers with opportunities to engage in business talk

Available at SSLC Victoria, Vancouver, Toronto



In Business English, we can learn about grammar and related vocabulary, but also about different national and cultural approaches in business communication, humour, and non-verbal communication. This class is very helpful for students who want to learn something new for their future. It helps us gain self-awareness.

- Shiiori, Japan

BE MODULES

1. Building a Career & Writing Goals
2. Using Technology to Communicate (Speaking & Writing in The Age of Technology)
3. Culture & Manners in Corporate Communication
4. Language for: Business Travel, OR Marketing, OR Finance
5. The Creative Language of Advertising,
6. Entrepreneurship: Communication for Self-Employment
7. English for International Markets & Free Trade
8. Understanding Fair Trade & Business Ethics

PROGRAM LENGTH

- 4-week Certificate program
- 8-week Certificate program
- 26.5 hours per week, Monday to Friday
- In class: 0.93 months - 4 weeks - 106 hours
1.86 months - 8 weeks - 212 hours

4 to 8 WEEKS OF STUDIES LEADING TO:

- 4 weeks: Business English Certificate
- 8 weeks: Business English Certificate

www.studyssslc.com

Updated: August 2017 | Subject to Change

